

Odd Semester, 2020

(Held in March, 2021)

**DESKTOP PUBLISHING, PUBLISHING
TOOLS AND MULTIMEDIA**

(Elective)

(For the Students of DTP, MCVP
and Media Tech)

[DTP-101(T)]

(Publication Layout and Design)

Marks : 38

Time : 2 hours

*The figures in the margin indicate full marks
for the questions*

1. Answer the following questions briefly : 2×5=10

- (a) What are some of the features in the 'New Document' dialogue box in InDesign? What is the difference between Rectangle Tool and Rectangle Frame Tool?
- (b) How are page numbers generated in InDesign? What is the difference between Column Break and Forced Line Break?

- (c) Explain the steps required to create a star shape in InDesign? What is Pen tool?
- (d) What are the various options to text wrap an object?
- (e) Name any five effects that we can apply to a shape in InDesign.

2. Describe all the text threading methods in InDesign. What is a jump line page number? How can we change the shape of a regular text frame? 2+2+3=7

Or

What is clipping path? How do we import an image into InDesign and control the fitting within the image frame? What are the three options of display performance? 2+3+2=7

3. Name any five formatting controls each in the character and paragraph control panel. What is the difference between a character style and a paragraph style? What are glyphs? 2+4+1=7

Or

What is the difference between fill colour and stroke colour? Describe the process of creating and applying a gradient. What is tint? 2+4+1=7

(3)

4. Explain the tab ruler in InDesign. What are leaders and how can we create them? What are the different types of paragraph indentation? $2+3+2=7$

Or

What is dynamic spelling and how do we enable it in InDesign? How can we add new words to the InDesign dictionary? What is Story Editor? $3+3+1=7$

5. How can we create a table from a given text? How can change the colour of the table borders? How can we merge and resize a cell in a table? $3+2+2=7$

Or

Write short notes on the following : $3+2+2=7$

- (a) Kerning and Tracking
- (b) Drop Cap
- (c) Arrange

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